

AMENDMENT
Request for Proposal

Amendment Date: November 26, 2012

Amendment Number: 1

Bid Event ID: EVT0001790

Document Number: RFX0000319

Closing Date: December 11, 2012, 2:00 PM

Procurement Officer: Tami Sherley
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Item: Software, Contracts and Grants Management System

Agency: Department for Children and Families

Period of Contract: Date of Award through Project Completion
(with the option to renew for five (5) additional one (1) year periods)

Conditions:

See the attached answers to questions submitted to the Division of Purchases concerning the above mentioned RFP.

A signed copy of this Amendment must be submitted with your bid. If your bid response has been returned, submit this Amendment by the closing date indicated above.

I (We) have read and understand this amendment and agree it is a part of my (our) bid response.

NAME OF COMPANY OR FIRM: _____

SIGNED BY: _____

TITLE: _____ DATE: _____

Amendment Number 1 EVT0001790 was recently posted to the Procurement and Contracts' Internet website. **The bid document can be downloaded by going to the following website:**

<http://www.da.ks.gov/purch/RFQ/>

It is the vendor's responsibility to monitor the Procurement and Contracts' website on a regular basis for any changes/addenda.

- Q1. This sentence cut off on page 23. *“DCF projects that there will be approximately 15 power users and an additional 25 users with ???”*
- A1. The sentence should read “ DCF projects that there will be approximately 15 power users and an additional 25 users with view capabilities.”**
- Q2. I understand that the agency maintains over four hundred contracts, sub-grants and provider agreements. I’m curious to know how many documents you expect to send out for signature a year.
- a. In Appendix A, you identified two points in the process where they need a signature:
- i. The Secretary’s Office receives Grant Information for Signature from “Program Area” – Signed copy goes back to “Program Area”
 - ii. The “Program Area” will then send NOGA (Notification of Grant Award) to Vendor – Vendor Signs NOGA and the signed NOGA Returns to “Program Area” – “PSU” should also get a copy of signed NOGA
- A2. Approximately 300 contracts/grants are sent out each year for signature. These signatures are not required electronically. They are hard paper copies which are mailed back and forth to the vendor who signs the document. DCF is not looking for an E-signature solution at this time.**
- Q3. Why are you asking for the ability to provide for e-signatures?
- A3. DCF is not asking for E-signatures.**
- Q4. Will you be releasing an RFP for e-signatures providers? If so, when?
- A4. No, a RFP for E-signatures will not be released.**
- Q5. May I obtain a copy of the bid list for this RFP (RFP EVT0001790)?
- A5. No, this information will not be shared until the Bid Closing date and time.**